

**TENNESSEE BOARD OF SOCIAL WORKER CERTIFICATION AND  
LICENSURE MINUTES**

**DATE:** November 4, 2005

**LOCATION:** Tennessee Room  
First Floor, Cordell Hull Building  
425 Fifth Ave. North  
Nashville, TN 37247

**BOARD MEMBERS  
PRESENT:** Susan Vickerstaff, LCSW, Chair  
Beverly Esposito, LCSW  
Deborah Wolkhamer, CMSW  
Suzanne Vandiver, LCSW

**BOARD MEMBERS  
ABSENT:** Vickie Fleming, CMSW  
Drema Bowers-Mitchell, CMSW  
Sheila Morris, Citizen Member

**STAFF PRESENT:** James Hill, Board Administrator  
Nicole Armstrong, Advisory Attorney  
Stacy Lannan, Licensing Technician  
Jerry Kosten, Rules Coordinator

Ms. Vickerstaff, chair, called the meeting to order at 9:00 a.m. A sufficient number of board members were present to constitute a quorum.

**Conflict of Interest**

Ms. Armstrong reviewed the Conflict of Interest Policy with the board asking the board members to disclose any conflict of interest they may have prior to contested cases or any other legal proceedings or matters to determine if there is a conflict of interest. Ms. Armstrong stated that if a board member does have a conflict of interest they must recuse him/herself and leave the hearing room during the discussion and vote.

**Approval of Minutes**

Upon review of the August 29, 2005 board meeting minutes, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to accept the minutes as corrected. The motion carried.

### **Office of General Counsel (OGC) Report**

Ms. Armstrong stated Rule 1365-1-.21 regarding free health clinic and volunteer practice requirements and Rule 1365-1-.05 regarding criminal background checks for initial applicants for licensure are under review by the Attorney General.

Ms. Armstrong stated the Office of General Counsel (OGC) has three (3) open cases pertaining to the Tennessee Board of Social Worker Certification and Licensure.

### **Jerry Kosten, Rules Coordinator**

Upon review of the rule amendment submitted by Mr. Kosten, Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to adopt Rule 1365-1-.03, .19, .23 regarding screening panels, advertising, and use of titles by licensees. The motion carried. A roll call vote was conducted and all members voted in the affirmative.

Upon discussion of making the application fee refundable, Mr. Kosten stated that he would speak to Robbie and then draft a rule change for review at the next board meeting.

### **Discuss Task Force Committee**

Upon discussion of appointing a Task Force Committee to study possible registration of licensure of bachelor's level social workers, Ms. Wolkhamer stated she would like to be on the Task Force and Ms. Vickerstaff said she would contact Karen Franklin.

### **File Review**

Upon review of the file for **Eileen Kiniry**, Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to approve Ms. Kiniry to sit for the exam. The motion carried.

### **Investigative Report**

Ms. Armstrong reviewed the investigative report stating there are thirteen (13) new complaints, eleven (11) have been closed.

### **Disciplinary Report**

Ms. Armstrong reviewed the disciplinary report stating there are eight (8) practitioners currently being monitored. Ms. Armstrong said following the report is a history of Social Workers who have been disciplined by the board.

### **Financial Report**

Mr. Hill reviewed the financial report stating there is a cumulative carryover from June 30, 2005 of \$171,910.35. Mr. Hill said an updated report will be available at the next board meeting.

### **Administrative Report**

Mr. Hill reviewed the administrative report stating Certified Master Social Workers have 1404 active licensees, 2197 retired, 1297 failed to renew and 54 deceased, Licensed Clinical Social Workers have 1776 active licensees, 285 retired, 322 failed to renew, and 39 deceased. Mr. Hill gave the board members a month to month total of newly licensed, reinstatements and retired Certified Master Social Workers and Licensed Clinical Social Workers.

Mr. Hill stated all files have been imaged with the exception of new files which will be imaged upon completion and board ratification.

### **Ratify Newly Licensed LCSW's and CMSW's**

Ms. Wolkhamer made a motion, seconded by Ms. Esposito to ratify the following newly licensed LCSW's and CMSW's:

#### **LCSW**

**Christopher L. Atkins**  
**Sarah R. Bengelsdorf**  
**Dottie S. Blades**  
**Jody Lynne Butler**  
**Dean A. Cromwell**  
**Daniel F. Johnston**  
**Richard Spurgeon Jones**  
**Karen A. Lorsch**  
**Katharine Kellie Medicus**  
**Lakshmie L. Napagoda**  
**Amanda J. Paisley**  
**Terri L. Ponder**  
**Denver Louis Pritchard**  
**Sami Jens Qreini**  
**Karen R. Ratcliff-Trotter**  
**Cynthia Mann Wright**

#### **CMSW**

**Latisha D. Bates**

**Cheryl J. Bobo  
Amanda P. Boles  
Leanne E. Brooks  
Jessica F. Brown  
Lawrence M. Brown Jr.  
Catherine J. Bryan  
Heather T. Carlson  
Terry J. Clay  
Taleigha L. Clayton  
Kay F. Clemons  
Ashley L. Delucenay  
Rodney A. Ellis  
Stephanie D. Ellis  
Erin E. Gaines  
Maribeth J. Gambill  
Elizabeth G. Henderson  
Cynthia J. Hernanz  
Mary B. Keathley  
Lauren S. Kelley  
Yvonne M. King  
Kristen E. McColough  
Heather Rene Metcalfe  
Patricia A. Morrison  
Frances J. Moye  
Terrell Rommel Moye  
Joy B. Musick  
Linda N. Nwaneri  
Claire H. Pelham  
Melissa R. Routh  
Brian A. Russell  
Ellen M. Smith  
Lynn M. Smith  
Leanne S. Sumner  
Erica K. Tarpley  
Janie P. Taylor  
Deborah E. Tutson  
Melanie R. Wharton  
Bridget Young  
Sheri Morris**

The motion carried.

#### **File Review**

Upon review of the file for **Sarah Dickens**, Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to deny Ms. Dickens application. The motion carried.

Upon review of the file for **Jeffery Parmley**, Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to approve the application of Mr. Parmley. The motion carried.

Upon review of the file for **Michelle Lind**, Ms. Vickerstaff made a motion, seconded by Ms. Wolkhamer, to approve the application of Ms. Lind. The motion carried.

Upon review of the file for **Joanna Mansur**, Ms. Esposito made a motion, seconded by Ms. Wolkhamer, to approve the application of Ms. Mansur. The motion carried.

Upon review of the file for **Cary Brooks**, Ms. Vickerstaff made a motion, seconded by Ms. Esposito, to approve the application of Mr. Brooks. The motion carried.

Upon review of the file for **Annie Daniel**, Ms. Esposito made a motion, seconded by Ms. Wolkhamer, to delay the application of Ms. Daniel until she appears before the board. The motion carried.

#### **Review and Approve LCSW applications by examination/reciprocity**

Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to accept the following applications for licensure by examination/reciprocity:

##### **By Examination**

**Jennie Ard**  
**Charlotte Bailey**  
**Elizabeth Nicole Cooper**  
**David Eisenmenger**  
**Rosalind R. Gann**  
**Tonya Gray**  
**John Hammer**  
**Kristi Jones**  
**Ester Lee**  
**Sheri Lozier**  
**Lisa Lyons**  
**Lauren Munn**  
**Megan Rapien**  
**Vickie Startup**  
**Chenobia Webster**  
**Paula T. Williams**  
**Roxie Williams**

By Reciprocity

**Sara R. Bengelsdorf**  
**Dwight Walls**

The motion carried.

**Ratify reinstatements for LCSW's and CMSW's**

Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to ratify the following LCSW and CMSW reinstatements:

LCSW

**Fran L. Mora**  
**Linda C. Walls**

CMSW

**Alison F. Burns**  
**Monica N. Onyeso-Nwachuku**

The motion carried.

**Ratify Closed Files**

Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to ratify the following closed files:

**Beverly Brown**  
**Amelie Ruazol Blue**  
**Lisa Carolyn Evensky-Stark**  
**Jamie N. Hawkins**  
**Sandra D. Schmude**

The motion carried.

**Election of Officers**

Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to re-elect Ms. Susan Vickerstaff as chair of the board. The motion carried.

Ms. Vandiver made a motion, seconded by Ms. Esposito, to elect Ms. Vickie Fleming as secretary. The motion carried.

### **Review and Discuss Reinstatement Application**

Ms. Armstrong discussed the reinstatement application and presented a draft of a reinstatement application she tailored to fit the board. Ms. Armstrong said she expanded section two and inserted section three where the employer must sign. Ms. Armstrong requested that the board members review the application for discussion at the next meeting.

### **ASWB Meeting**

Ms. Vickerstaff stated the board needs to submit a travel request for the spring ASWB meeting and schedule the board members for new member training.

Ms. Vandiver stated she attended a workshop related to Tennessee Partnership Promoting Advanced Care Plan. Ms. Vandiver said the workshop was very informative and all boards will receive information on additional training.

With no other business to conduct, Ms. Wolkhamer made a motion, seconded by Ms. Esposito to adjourn the meeting at 11:43 a.m. The motion carried.